

# Dog Birthday



# Party Checklist

## Guest List

| Pet Parent | Dog(s) | Invited                  | Confirmed                | Notes |
|------------|--------|--------------------------|--------------------------|-------|
| _____      | _____  | <input type="checkbox"/> | <input type="checkbox"/> | _____ |
| _____      | _____  | <input type="checkbox"/> | <input type="checkbox"/> | _____ |
| _____      | _____  | <input type="checkbox"/> | <input type="checkbox"/> | _____ |
| _____      | _____  | <input type="checkbox"/> | <input type="checkbox"/> | _____ |
| _____      | _____  | <input type="checkbox"/> | <input type="checkbox"/> | _____ |
| _____      | _____  | <input type="checkbox"/> | <input type="checkbox"/> | _____ |
| _____      | _____  | <input type="checkbox"/> | <input type="checkbox"/> | _____ |
| _____      | _____  | <input type="checkbox"/> | <input type="checkbox"/> | _____ |

Location: \_\_\_\_\_  
 Backup Location: \_\_\_\_\_  
 Date: \_\_\_\_\_  
 Time: \_\_\_\_\_ To: \_\_\_\_\_  
 Rain Date: \_\_\_\_\_

### Menu (Dogs)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### Menu (People)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

- To Do**
- Confirm location
  - Send invitations
  - Finalize menu for people, shop for food
  - Finalize menu/activities for dogs, shop for items needed (don't forget shipping time if ordering online)
  - Make party favors, gift bags, door prizes, contest prizes
  - Prepare make-ahead food items
  - Make placecards and centerpiece
  - Send directions and cell phone number to confirmed guests
  - Make doggie cake and refrigerate.
- Have on Hand for the Party**
- Trash bags and enough pickup bags for everyone
  - Paper towels, napkins, utensils for people
  - Placecards or place settings and centerpiece
  - Activities and toys (Frisbees, balls, rope toys)
  - Gift bags, prizes and/or take-home toys
  - Water and bowls for dogs
  - Extra leash within reach in case of emergency
  - A quiet room where guests can relax if needed